



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

1700 North Main Street
SUFFOLK, VIRGINIA 23434

Charlie A. Kilpatrick, P.E.
Commissioner

February 11, 2014

Jose Ribeiro, Senior Planner
James City County Planning
101-A Mounts Bay Road
Post Office Box 8784
Williamsburg, Virginia 23187

**RE: WATA Bus Shelter Busch Gardens
Pocahontas Trail (Route 60)
County Plan No. SP-0008-2014
James City County**

The District has completed its review of the pdf plan dated (seal) 1/22/14 and received by the VDOT Land Development Office through email on 2/11/14. It appears all previous comments have been addressed and approval of the plans is recommended.

A Land Use Permit must be obtained from VDOT before any construction is started within State maintained right of way limits or easements. The Land Use Permit Application must have:

- Six (6) set of approved plans, including shelter
- A copy of this letter
- A check for the Processing Fee in the amount of \$110.00 made payable to Treasurer of Virginia
- Surety in the form of cash, letter of credit or bond in the amount of \$5,000.00
- The BCOM annual building permit application
- A draft maintenance agreement

Completed Land Use Permit Applications and the required attachments must be mailed to:

VDOT Hampton Roads District
Attn: Land Development
1700 N. Main Street
Suffolk, VA 23434

Additional information about Land Use Permitting for transit shelters (appendix 19), as well as, the required forms can be found at:

<http://www.virginiadot.org/business/bu-landUsePermits.asp>

If you have any questions, please contact me at (757) 925-1594 or tommy.catlett@vdot.virginia.gov.

Sincerely,

Tommy Catlett, P.E.
Area Land Use Engineer
Virginia Department of Transportation
Hampton Roads District